

**Minutes of the Meeting of Tasburgh Parish Council held.
on Tuesday 17th February 2026 in Tasburgh Village Main Hall at 7.30pm**

Present

Brian McGuire (Chair) Preston Thomas, Willie Crawshay, Adrienne Watts, Jill Casson, and Tina Eagle, Parish Clerk.

Also present: PC Thomas Goodrum and 2 members of the public

1. Apologies

Apologies were received and accepted from Jackie Trenavin, Matt Read, Keith Read, Andrew Patrick, County Councillor Alison Thomas and District Councillor Martyn Hooton.

2. Declaration of interest for items on the agenda and applications for dispensations

Brian McGuire declared an interest in agenda item 9a(i) as a neighbour of the applicant.

3. Minutes of the meeting held on Tuesday 20th January 2026

The minutes of the last meeting were previously circulated. It was unanimously **agreed** to accept the minutes as a true record of the proceedings proposed, Preston Thomas seconded by Jill Casson all in favour.

4. Minutes of meeting held on Tuesday 6th January 2026

The meeting was cancelled as no planning applications were received.

5. Urgent Items to be raised through the Chair

Recent damage to the southbound A140 bus shelter was reported, caused by an unknown vehicle. Thanks were recorded to Preston Thomas for raising the issue and to Andrew Patrick for undertaking remedial repairs to ensure the shelter remained safe pending full replacement. It was **agreed** that the Highways Engineer would be contacted to assess the structure. Bus operators confirmed that no vehicles on this route had reported any related damage. The incident has been reported to the insurance company, as well as to Highways and the Police, and replacement quotes are currently being obtained. **Clerk**

6. Reports on meetings/training attended

a) Village Hall Management Committee

No report was available.

b) All About Risk

Preston Thomas attended this online session and found that the training confirmed that current procedures are comprehensive, and effectively implemented, and no additional actions are necessary at this time.

7. Finance

It was resolved to pay the following:

a) Tina Eagle	Clerk's Salary / expenses	£443.25/£19.98
b) Norfolk Pension Fund	Pension Contribution	£171.20
c) HMRC	Income tax & NI	£134.57
d) P D Moore	Bus shelter cleaning	£58.00
e) NGF Play Ltd	Basket swing seat	£1242.00
f) RH Tree Consultants Ltd	Burrfield Tree Inspections	£624.00

The payments presented were **agreed**, proposed by, Willie Crawshay seconded by Preston Thomas all in favour.

g) Approval online payments

It was **agreed** that Brian McGuire would approve the online payments.

h) Receipts received since last meeting

PCC	Grounds maintenance	£1660.00
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8. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Alison Thomas

It was noted that the Council elections, previously expected to be postponed, would now take place as normal on 7 May 2026.

b) District Councillor Martyn Hooton

No report was available.

c) Public Comments

PC Thomas Goodrum was invited to the meeting and provided an update as follows:

- The Camera Partnership Scheme had visited Low Road several times once during peak times and reported there were no incidents to report.
- Tom Goodrum confirmed he would continue to undertake random speed checks at the location and would be happy to attend other locations if required.
- The recent crime statistics were circulated for information.
- The top five priorities remain speeding and drug related matters.
- Quarterly meetings are well attended and gives residents a chance to make their voices heard.

Willie Crawshay raised a concern that Low Road had not been gritted. As it is used by the school bus he questioned why this section of the route was not included and asked whether this could be reviewed with Highways

The meeting was reconvened.

It was **agreed** to contact Highways to check the gritting schedule for Low Road. **Clerk**

9. Planning

a) Planning Applications

i) Appl No: [2026/0129](#) Location: 55 Church Road Tasburgh NR15 1ND

Proposal: Provision of part of the existing garage into Home Hir Salon and various internal and external alterations. It was **agreed** to support the application.

ii) Appl No: [2026/0073](#) Location: High Road Farm Ipswich Road Tasburgh NR15 1N

Proposal: Variation of condition 2 to amend site layout of planning permission 2019/1112 (which consented to variation of condition 2 of permission 2017/2097 - revisions to design of conversion to barn) Date of Decision: 16/07/2019 It was **agreed** to support the application.

iii) Appl [2025/3999](#) Location: Manor Farm Cottage Saxlingham Lane Tasburgh NR15 1LP
Proposal: Replacement hardwood window. It was **agreed** to support the application.

b) Planning Decisions

i) **2025/1415** Location: The Old Rectory Church Hill Tasburgh Norfolk NR15 1NB
Proposal: New double detached garage with accommodation above and proposed AC unit, PV Array and space for PV Inverters & Batteries to the South West elevation of the new rear extension
APPROVED WITH CONDITIONS

c) Planning Appeals/ Enforcement/Tree Preservation Orders

No further updates

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **3rd March 2026**. Brian McGuire, Preston Thomas and Adrienne Watts confirmed their attendance. Adrienne Watts and Brian McGuire **agreed** to take the plans.

10. Highways

a) Church Hill

The Highway Engineer had confirmed that the aqua cells in the drainage system had been replaced. This would help mitigate future flooding in this location. The verge had also been reseeded and reflective bollards installed.

b) SAM2 data

The SAM2 machine located in Upper Tasburgh failed to download the data. It was **agreed** to return the machine to Westcotec for testing at a cost of £55.00 proposed by Willie Crawshay seconded by Preston Thomas all in favour. It was noted that the coin battery was replaced in March 2025; if it is found to require replacement again, this would be carried out under warranty. **Clerk**

11. Advisory Groups

a) Burrfield Park update

It was noted that a section of the boardwalk had been taped off to allow repairs to replace one of the rotten wooden slates. The Men's Shed had also **agreed** to undertake repairs or if required replace the observation box. **AP/Men's Shed**

i) Members Ward Funding

A meeting is scheduled with Martyn Hooton to prepare an application for funding to improve the visitor experience at Burrfield Park. **JC/Clerk**

ii) Annual Tree Inspection

The inspection report previously circulated identified several priorities were required within the next 3–6 months. It was **agreed** to submit planning applications for the yellow priority trees with Tree Preservation Orders and obtain quotations for the recommended works, proposed by Willie Crawshay seconded by Jill Casson all in favour. **Clerk**

12. Correspondence/Consultations

a) Milestone Society

After consideration, it was **agreed** that the Council was not in a position to pledge to maintain and preserve its village milestone **Clerk**.

13. Ongoing items/projects in progress

- a) Play area
 - i) Tractor Repair
Work to undertake the repair was in hand with the Men's Shed.
 - ii) Basket swing
The swing basket had now been replaced.
- b) Land known as 'the triangle'
This is currently in hand, and an update would be provided for next meeting **JC**.
- c) Defibrillator
It was noted the defibrillator is live on the Circuit system. A request had been submitted to the Community Heartbeat Trust for potential training dates and currently awaiting their response.
Clerk
- d) Annual Parish Meeting
Norfolk Archaeological Trust are not available to attend as a guest speaker. It was **agreed** that the date would be sent to PC Thomas Goodrum to check his availability. **Clerk**

14. New Items

- a) Clerks Appraisal
It was **agreed** that Keith Read and Adrienne Watts would undertake the Clerk's Appraisal
- b) Public Sand, Gravel & Marl Pit Charity
It was **agreed** this would be held on the rise of Parish Council meeting which is scheduled this year on 19th May 2026.

15. Items for next month's agenda

As previously minuted.

16. To confirm date of next meeting, Tuesday 17th March 2026 7.30pm

The meeting closed at 8.29pm

CHAIR