

TASBURGH PARISH COUNCIL
17 Alder Close, Poringland, Norwich, NR14 7LY
Tel: 01508 494569 Email: clerk@tasburghparishcouncil.gov.uk
Clerk to the Council: Tina Eagle

To members of the Public, you are invited to attend a meeting of Tasburgh Parish Council on **Tuesday 19th May 2026**, 7.30pm at **Tasburgh Village Main Hall** for the purpose of transacting the following business:

- 1. To elect the chairperson and declaration of acceptance of office**
- 2. To elect the vice-chairperson**
- 3. To consider to accept apologies for absence**
- 4. Declarations of interest for items on the agenda and applications for dispensations**
- 5. To adopt and observe the LGA Code of Conduct**
- 6. To appoint a representative to Tasburgh Village Hall Management Committee**
- 7. To appoint a Councillor to review the payments, receipts and bank reconciliation for the forthcoming year on a quarterly basis.**
- 8. To consider the re-allocation of duties carried out by Councillors**
- 9. Advisory Committees**
 - a) To appoint representatives and consider remit of Procedural Advisory Committee (4)
 - b) To appoint representatives to Burrfield Park Management Advisory Committee (2)
- 10. To confirm the minutes of the meeting held on Tuesday 21st April 2026**
- 11. To confirm the minutes of the planning meeting held on Tuesday 5th May 2026**
- 12. Urgent items to be raised through the Chair**
- 13. Reports on meetings attended**
 - a) Village Hall Management Committee

14. Finance matters

To consider payment of the following:

a) Tina Eagle	Clerk's Salary / Expenses	£433.65/£7.98
b) H M Revenue & Customs	Income Tax & NI	£144.17
c) Norfolk Pension Fund	Pension contribution	£152.86
d) Community Action Norfolk	Annual subscription	£ 20.00
e) Ace Shelters / eCapital Finance	Replacement bus shelter	£5502.00
f) Realise Futures CIC	Memorial bench Burrfield Park	£757.91

- g) To confirm Councillor to approve online payments
- h) To note receipt/s received since last meeting
- i) To consider and approve Internal Audit Report 2025/26 and recommendations
- j) To consider and appoint internal auditor for 2026/27
- k) To consider approve and sign AGAR Section 1 Annual Governance Statement
- l) To consider approve and sign AGAR Section 2 Accounting Statements

15. Public participation and exchange of information

- a) County Councillor
- b) District Councillor Martyn Hooton
- c) Public Comments

16. Planning

- a) To consider planning applications received
 - i) Appl No: [2026/1047](#) Location: The Maples Grove Lane Tasburgh Norfolk NR15 1LR
Proposal: Proposed single storey rear extension, front first floor extension and first floor extension over garage including internal alterations
- b) To hear decisions made to planning applications by South Norfolk Council
 - i) **Appl No:** [2025/0629](#) Location: 1 Grove Lane Tasburgh Norfolk NR15 1LR
Proposal: Variation of condition 2- Change to drawing No. NOR607 Rev D of original planning permission 2024/1778 (Proposed single storey side extension)
APPROVED WITH CONDITIONS
 - ii) **Appl No:** [2026/0374](#) Location: Land North West of Orchard Cottage Saxlingham Lane Tasburgh
Proposal: Erection of cabin and ancillary storage unit for use as a biology laboratory (Class E9(g)(ii))
APPROVED WITH CONDITIONS
- c) To note any Planning Appeals/Enforcement/Tree Preservation Orders
- d) Councillors who are available for a planning meeting on **Tuesday 9th June 2026** and to nominate Councillor/s responsible for receiving plans before the meeting.

17. Highways

- a) SAM2
- b) A140 bus shelter

18. Advisory Groups

- a) Burrfield Park (JC)
 - i) Commemorative bench and observation box
 - ii) To receive additional quote for approved tree work T24, T27, T29, T30
 - iii) To agree next four priority trees with TPO's for second planning application
 - iv) To receive quote for boardwalk repair and agree next steps

19. Correspondence / Consultations

- a) To consider information received from resident regarding Horseshoe footpath gate
- b) [East Pye Solar](#): Notice of acceptance and an application for a Development Consent Order (Application Reference EN0110014)

20. Ongoing items / projects in progress

- a) Play area
 - i) Minor injury on play equipment
 - ii) Tractor repair
- b) The Triangle
- c) Defibrillator training
- d) Tasburgh Tidy Network

21. New Items

- a) To reconfirm eligibility and agree to adopt the General Power of Competence
- b) To consider and approve 2026/27 Action Plan

22. Items for next month's agenda

23. To confirm date of next meeting, 16th June 2026 Tuesday 7.30pm Main Hall

Tina Eagle, Parish Clerk 12th May 2026