

**Minutes of the Meeting of Tasburgh Parish Council held.  
on Tuesday 20<sup>th</sup> January 2026 in Tasburgh Village Main Hall at 7.30pm**

**Present**

Brian McGuire (Chair) Preston Thomas, Jackie Trenavin, Adrienne Watts, Jill Casson, Keith Read Matt Read, and Tina Eagle, Parish Clerk.

**1. Apologies**

Apologies were received and accepted from District Councillor Martyn Hooton, Willie Crawshay and Andrew Patrick

**2. Declaration of interest for items on the agenda and applications for dispensations**

None

**3. Minutes of the meeting held on Tuesday 9<sup>TH</sup> December 2025**

The minutes of the last meeting were previously circulated. It was unanimously **agreed** to accept the minutes as a true record of the proceedings proposed, Matthew Read seconded Jill Casson all in favour.

*Alison Thomas joined the meeting*

**4. Minutes of meeting held on Tuesday 6<sup>th</sup> January 2026**

The meeting was cancelled as no planning applications were received.

**5. Urgent Items to be raised through the Chair**

None

**6. Reports on meetings/training attended**

a) Village Hall Management Committee

No report was available.

b) Local Chairs Networking Meeting

Brian McGuire attended a recent meeting with local Chairs hosted by the Chair of Newton Flotman. The session provided a valuable opportunity to connect and will be helpful to discuss shared interests at forthcoming meetings.

**7. Finance**

**It was resolved to pay the following:**

a) Tina Eagle	Clerk's Salary / expenses	£443.25/£84.99
b) Norfolk Pension Fund	Pension Contribution	£171.20
c) HMRC	Income tax & NI	£134.57
d) Norfolk Parish Training & Support	Planning Training	£62.40

The payments presented were **agreed**, proposed by, Matthew Read seconded Jill Casson by all in favour.

e) Approval online payments

It was **agreed** that Jackie Trenavin would approve the online payments.

f) 3<sup>rd</sup> Quarter Budget Comparison

The 3<sup>rd</sup> Quarter budget comparison previously circulated was noted with no matters arising.

g) Inspection of Accounts

A copy of the report was previously circulated. Preston Thomas confirmed the accounts were in order with no matters arising.

**8. 2026/27 Budget Planning**

a) Budget & Precept

The budget was discussed and agreed, proposed by Keith Read, seconded by Preston Thomas, all in favour. It was **agreed** to set the precept at £26,674.00, (Band D £61.60, 0.76% increase) **Clerk**

**9. Public Participation and Exchange of Information**

*The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.*

a) County Councillor Alison Thomas

Uncertainty remains around whether the County elections will proceed. Reform had also requested a judicial review. For now, it's business as usual. The immediate priority is budget setting, particularly addressing the deficit in the SEN budget. Highways had also submitted their comments, formally objecting to the proposed battery storage site between Wacton and Great Moulton.

Alison enquired if the suspension of the temporary gritting on Henry Preston Road had been resolved. It was confirmed that the issue had been addressed.

*Alison Thomas left the meeting.*

b) District Councillor Martyn Hooton

No report was available.

c) Public Comments

No matters raised.

*The meeting was reconvened.*

**10. Planning**

a) Planning Applications

i) [Appl No 2025/3882](#) Location: Rushmoor Low Road, Tasburgh, NR15 1LT  
Proposal: Single-storey extensions. It was **agreed** to support the application.

b) Planning Decisions

i) [Appl No 2025/3183](#) Location: The Beeches Church Hill Tasburgh NR15 1NB  
Proposal: Replacement door and frame. Listed Building Consent

**APPROVED WITH CONDITIONS**

c) Planning Appeals/ Enforcement/Tree Preservation Orders

No further updates

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **3rd February 2026**. Jill Casson, Adrienne Watts and Preston Thomas confirmed their attendance. Adrienne Watts and Jill Casson **agreed** to take the plans.

## 11. Highways

### a) Flordon Hill village gateway sign

The Highway Engineer had confirmed that the tree work had been completed and visibility was now improved.

### b) Henry Preston Road parking

Concerns raised in email by resident were discussed. It was **agreed** the problem would be monitored and a reminder included in the next Tasburgh Quarterly & Church News encouraging residents to park considerately and avoid obstructing junctions wherever possible. **BMc**

### c) Grove Lane pedestrian sign

It was noted this had been reported to the Street Lighting Team.

### d) Henry Preston Road gritting

This was previously covered under agenda item 9a

## 12. Advisory Groups

### a) Burrfeld Park

Jill Casson reported that the Advisory Group had recently met and **agreed** that the observation box would be replaced. **Clerk**

It was also noted that a small legacy had been left for use at the site. It was **agreed** that the funds would be used to purchase a new seat and a commemorative plaque in memory of the resident. **JC/Clerk**

Potential projects for the Members' Funding were also considered. It was **agreed** that an application would be submitted to replace both pairs of steps leading off the boardwalk.

**MH/JC/Clerk**

## 13. Correspondence/Consultations

### a) Adoption of Sex Establishment Legislation and Policy - South Norfolk Council

Noted, no further action required.

## 14. Ongoing Projects

### a) Traffic Calming

#### i) Update on SAM2

Discussion was held on the recent data previously circulated from Henry Preston Road. The data did not indicate a speeding issue; congestion seemed to be more of a problem. It was **agreed** that further data collection was necessary, and the device would be relocated to the area once it is legally permitted to do so. **Clerk**

## 15. Ongoing Items

### a) Play area

#### i) Tractor Repair

Work to undertake the repair was in hand with the Men's Shed.

#### ii) Basket swing

It was **agreed** to replace the basket swing seat and accept the quote of £1035.00 + VAT from NGF Play Ltd proposed by Keith Read seconded by Jill Casson all in favour. **Clerk**

### b) Land known as 'the triangle'

It was noted that an additional agreement from an interested party is still required to clarify land ownership. Agenda item for next meeting. **JC/Clerk**

c) Defibrillator

The new defibrillator had been installed. Thanks were extended to Preston Thomas for being on hand to meet with the installers. Free training for the wider community to attend on how to use the defibrillator was currently being organised **Clerk**

d) Members Ward Funding

Previously considered under agenda item 12a

**16. New Items**

a) Health & Safety Inspection reports

Reports had been previously circulated with no matters needing attention raised.

b) Quarterly

A reminder that the deadline for articles is **30<sup>th</sup> January 2026**.

c) Annual Parish Meeting

A reminder that the meeting is set for **28 April 2026 at 7pm**. It would be helpful if everyone could think about potential guest speakers for consideration at the next meeting. **Clerk**

**17. Items for next month's agenda**

As previously minuted.

**18. To confirm date of next meeting, Tuesday 17<sup>th</sup> February 2026 7.30pm**

The meeting closed at 8.47pm

**CHAIR**