

**Minutes of the Meeting of Tasburgh Parish Council held.
on Tuesday 16th June 2026 in Tasburgh Village Main Hall at 7.30pm**

Present

Brian McGuire (Chair), Preston Thomas, Willie Crawshay, Adrienne Watts, and Tina Eagle, Parish Clerk.

Also present: No members of the public present

1. Apologies

Apologies were received and accepted from, County Councillor Karl Catchpole, District Councillor Martyn Hooton, Jill Casson, Jackie Trenavin, Keith Read, Andrew Patrick and Matt Read.

2. Declaration of interest for items on the agenda and applications for dispensations

Willie Crawshay declared an interest in agenda item 9a as is the applicant of the planning application.

3. Minutes of the meeting held on Tuesday 19th May 2026

The minutes of the last meeting were previously circulated. There was a typo required on agenda item 15a, three needed to be amended to two. With this amendment it was unanimously **agreed** to accept the minutes as a true record of the proceedings proposed by Preston Thomas seconded by Adrienne Watts all in favour.

4. Minutes of meeting held on Tuesday 2nd June 2026

The meeting was cancelled as no planning applications were received.

5. Urgent Items to be raised through the Chair

The petition request by the Chair of Newton Flotman Parish Council was considered. It was **agreed** to politely decline signing the petition or seek signatures from our residents proposed by Willie Crawshay seconded by Preston Thomas all in favour. **BMc**

6. Reports on meetings/training attended

a) Village Hall Management Committee

It was noted that Brian McGuire and Matt Read would be attending the AGM being held on 17th June 2026.

b) Chairmanship/Vice Chair Training

It was noted that Preston Thomas had undertaken one of the two sessions of this online training.

7. Finance

It was resolved to pay the following:

a) Tina Eagle	Clerk's Salary / expenses	£433.85/£20.02
b) Norfolk Pension Fund	Pension Contribution	£152.86
c) HMRC	Income tax & NI	£143.97
d) Paws Print & Web Ltd	Printing of Quarterlies	£456.32
e) Simons Landscaping	Boardwalk repairs	£240.00
f) P D Moore	Bus shelter cleaning	£39.00

A late invoice was also received from

The payments presented were **agreed**, proposed by Willie Crawshay seconded by Adrienne Watts all in favour.

g) Approval online payments

It was **agreed** that Brian McGuire would approve the online payments.

h) Receipts received since last meeting

Simons Landscaping Ltd	Quarterly advert	£353.60
Tasburgh Sports & Social Club	Quarterly contribution	£93.60

8. Public Participation and Exchange of Information

The meeting was suspended to allow the public and those Councillors with a prejudicial interest to speak.

a) County Councillor Karl Catchpole

Sent an update as follows:

- A BT collapsed manhole on Church Road had been quickly repaired.

b) District Councillor Martyn Hooton

Sent an update as follows:

- Details circulated of a proposed EDF solar farm on land between the A140 and Stoke Holy Cross.

c) Public Comments

None

The meeting was reconvened.

9. Planning

a) Planning Applications

i) Appl No: [2026/1309](#) Proposal: Installation of ground mounted solar photovoltaic array. Location: The Grange Low Road Tasburgh NR15 1AR. *Willie Crawshay left the meeting.* Having reviewed the plans, it was **agreed** to support the application proposed by Preston Thomas, seconded by Adrienne Watts all in favour. *Willie Crawshay returned to the meeting.*

b) Planning Decisions

i) [Appl 2026/0073](#) Location: High Road Farm Ipswich Road Tasburgh NR15 1NS
Proposal: Variation of condition 2 to amend boundary detail of planning permission 2019/1112 (which consented to variation of condition 2 of permission 2017/2097 - revisions to design of conversion to barn) Date of Decision: 16.07.2019

APPROVED WITH CONDITIONS

c) Planning Appeals/ Enforcement/Tree Preservation Orders

The Planning Compliance Manager had advised that, although a breach appeared to have occurred, no evidence had been found to identify the culprit. As a result, there were no further lines of enquiry, and the matter cannot be pursued.

d) Next Planning Meeting

It was **agreed** that the next planning meeting would be held on **7th July 2026**. Willie Crawshay, Adrienne Watts and Brian McGuire confirmed their attendance. Brian McGuire and Adrienne Watts **agreed** to take the plans. **BMc/AW/WC**

10. Highways

a) SAM2

The data from Upper Tasburgh had been previously circulated and reviewed. It was noted that the Low Road machine had now been relocated, and the battery, keys and additional items had been obtained and would be passed to the member of the public who had agreed to undertake future relocations of the device. **MR/Clerk**

A member of the public had raised their concerns regarding the increase in traffic using Low Road and requested if a reduction of the speed limit from 30mph to 20mph would be considered. It was **agreed** to respond advising a proposal to reduce the speed limit from 30mph to 20mph had previously been put forward but unfortunately it did not meet the criteria set out in Norfolk County Council's Speed Management Strategy, proposed by Willie Crawshay seconded by Preston Thomas all in favour. **Clerk**

To note the previously circulated email response outlining the current traffic-calming measures on Low Road and providing information on establishing a Community Speed Watch (CSW) Group, in response to the resident's concerns about speeding and the request to reinstate the CSW Group previously set up by the Council.

11. Advisory Groups

a) Burrfield Park update

It was confirmed that the second planning application for the next priority trees with tree preservation orders on them had been submitted to the District Council. The repair to the boardwalk had also been successfully undertaken.

Preston Thomas requested that it be minuted that his previous recommendation to secure the memorial bench more effectively had been acknowledged but not acted upon.

i) Members Ward Funding

It was noted that the necessary information had been provided to Martyn Hooton to enable him to complete the funding application for replacement noticeboards at Burrfield Park.

12. Correspondence/Consultations

a) Henry Preston Road parking

It was **agreed** to respond to the resident confirming that their comments had been noted and that we would continue to monitor and address issues of inconsiderate parking as appropriate proposed by Willie Crawshay seconded by Preston Thomas all in favour. **Clerk**

13. Ongoing items/projects in progress

a) Play area

It was reported that several footrests on the log climber are showing signs of splitting, as illustrated in the previously circulated photographs. Given that the Annual Inspection had recently been completed, it was **agreed** to review the Inspector's recommendations on this issue before determining the next steps. Agenda item for July meeting. **Clerk**

i) Double swing

It was noted that the contractors NGF Play had undertaken a site visit and had sanded down the splintered pole, however, it looked like the wrong area had been sanded down. It was

agreed to review the Inspector's recommendations on this before agreeing the next steps.
Agenda item for July meeting. **Clerk**

ii) Tractor Repair

This is still currently in hand with the Men's Shed.

b) Land known as 'the triangle'

Nothing further to update.

c) CPR Awareness Training

It was reported that nine delegates attended this free training which included our newly elected County Councillor Karl Catchpole.

14. New Items

a) Quarterly & Church News

It was noted that printing costs had reduced due to the additional Church News and Yellow Pages which were no longer being required. It was **agreed** to reduce the PCC's quarterly contribution from £130.00 to £102.00. There was one abstention and three in favour; the proposal was carried forward. Members were also asked to consider options for improving the Tasburgh Quarterly and Church News while keeping the publication cost-neutral. This would be an agenda item for the July meeting. **All/Clerk**

b) Community Right to bid renewals

It was **agreed** to renew the five community assets of value as circulated proposed by Willie Crawshay, seconded by Preston Thomas all in favour. **Clerk**

c) Horseshoe Footpath

It was noted that one quote had been received for the gate repairs. In accordance with the Council's Financial Regulations, a second quote would be obtained before considering this further. Agenda item for the July meeting. **Clerk**

d) Tasburgh Tidy Network Prize Funding

It was noted that the outcome of the Village Hall Management Committee Trustees' decision regarding the prize-funding offer was still awaited. Agenda item for the July meeting.

15. Items for next month's agenda

As previously minuted.

16. To confirm date of next meeting, Tuesday 21st July 2026 7.30pm

The meeting closed at 8.18pm

CHAIR